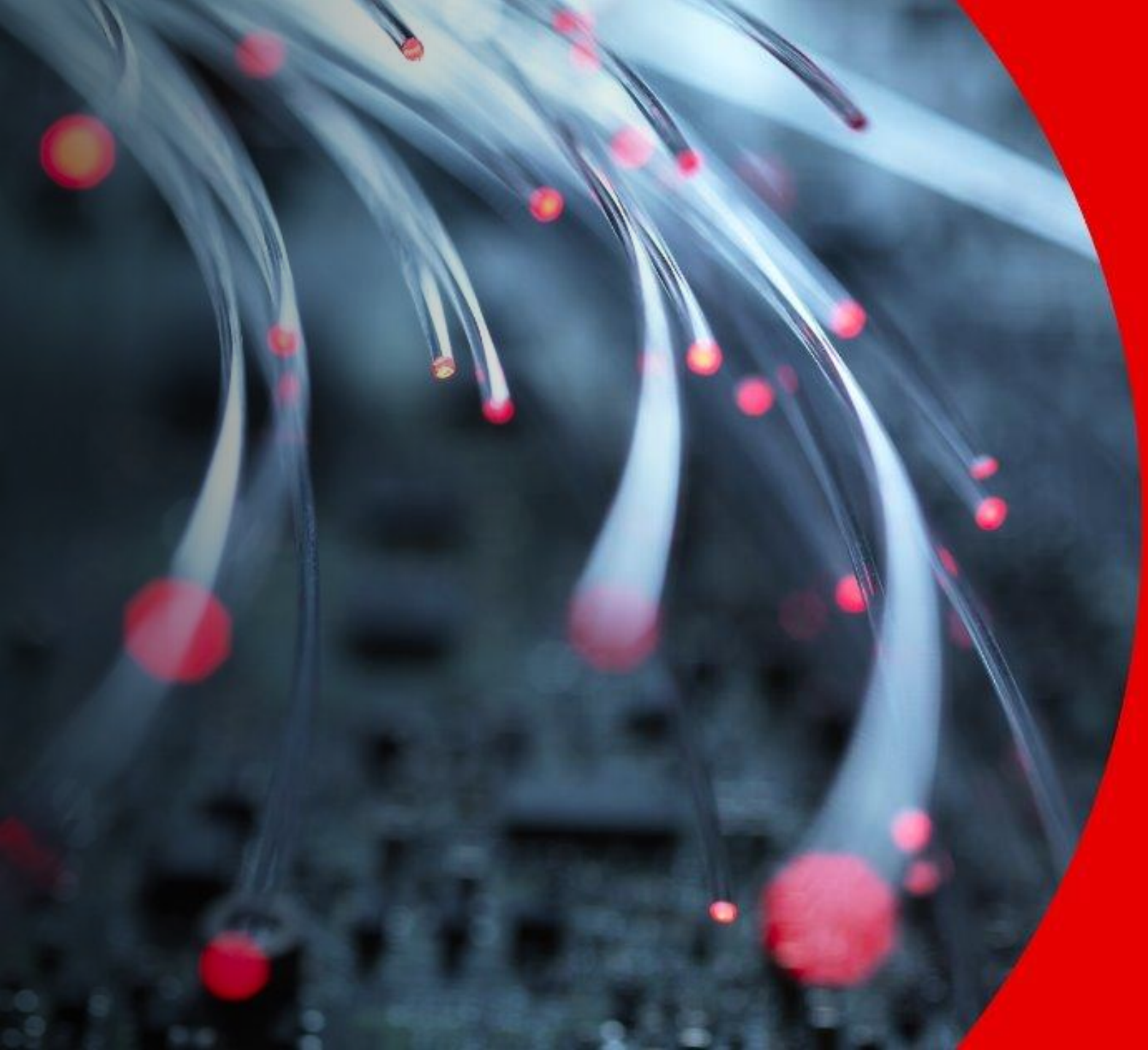


MUFG Investor Centre User Guide (App):

Managing Your Executive (Discretionary) Share Plan

Content

This guide helps you navigate your Discretionary Share Plan on our platform – from reviewing your award details to accepting offers and exercising your shares.

- Understanding Your Share Plan
  - Portfolio Overview
  - View Plan Details
- Offers
  - View All Your Offers
  - Reviewing and Responding to Offer
- Exercise
  - Exercising Your Vested Awards
  - Confirm Your Payment Details
  - Enter Your Exercise Instructions
  - Choose a Release Method
  - Update MiFID II Details
  - Review and Confirm Your Instruction

Understanding Your Share Plan

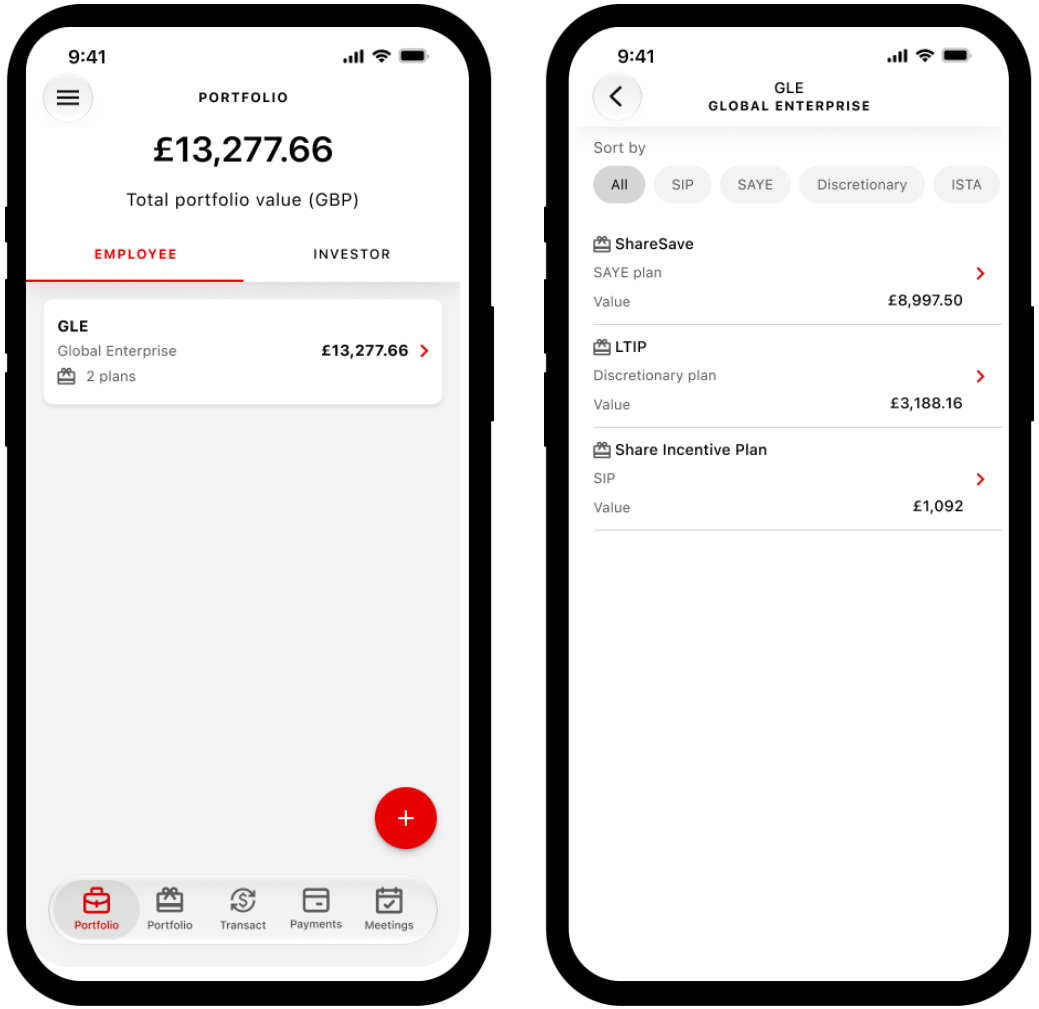
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Portfolio Overview

Start by reviewing your share plan under the **Portfolio.**

Portfolio: Overview of all your active holdings from your issuer(s).

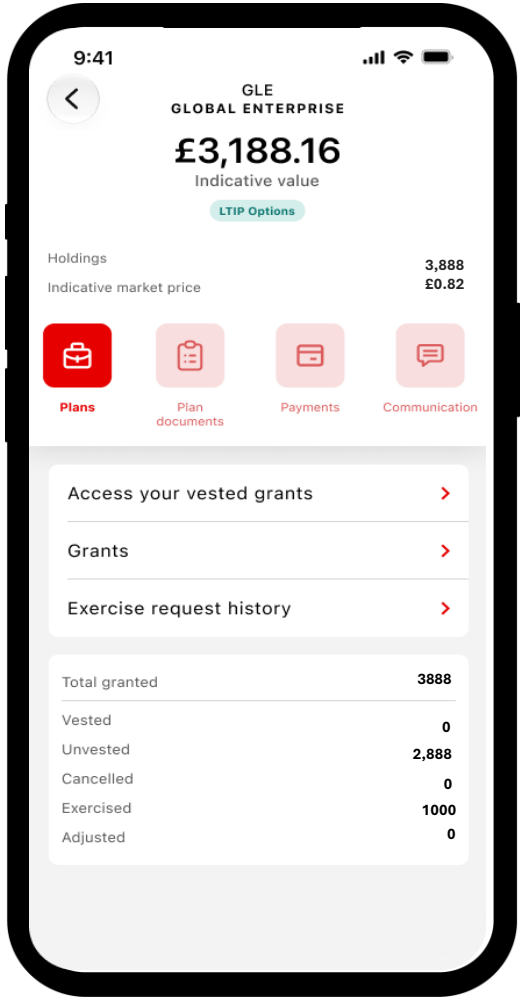
You can drill down into specific share plans by clicking into each plan.



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View Plan Details

When you select a specific plan from your Portfolio, you can view key plan information – including your total holdings, indicative value, vested and unvested awards, and access documents, vesting schedules and your exercise history.



Offers

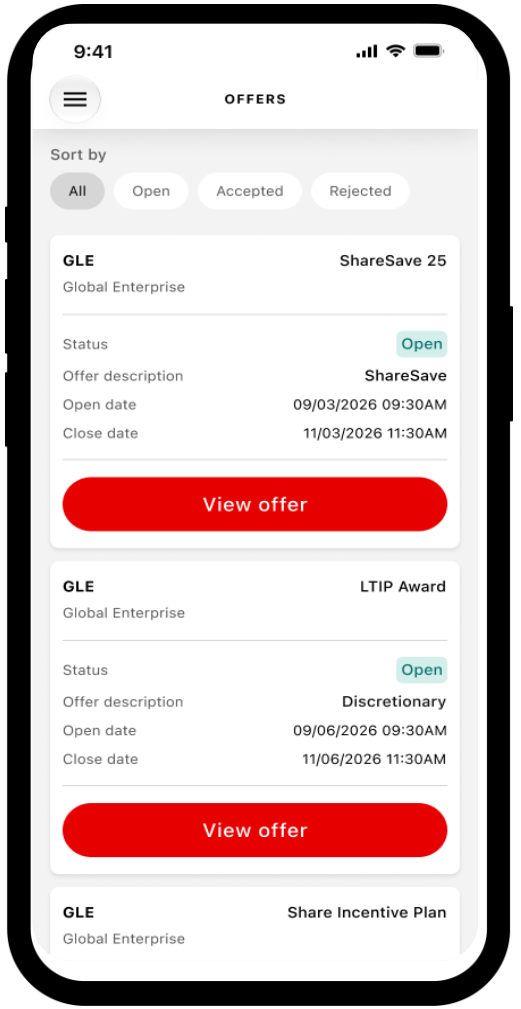
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Viewing All Your Offers

You can view and manage your share plan offers at any time by clicking on **Offers** on the bottom menu.

Here, you can:

- See all offers across your plans
- Filter by All, Open, Accepted or Rejected
- View key details including offer status, open/close dates and description
- Select **View offer** to review details and take actions for open offers
- Tap **View confirmation** to see detail of offers you've already accepted
- If allowed, **Amend** to update an existing election before the close date



Reviewing and Responding to Offer

After selecting an offer, you will be taken to the **Offers Detail** page.

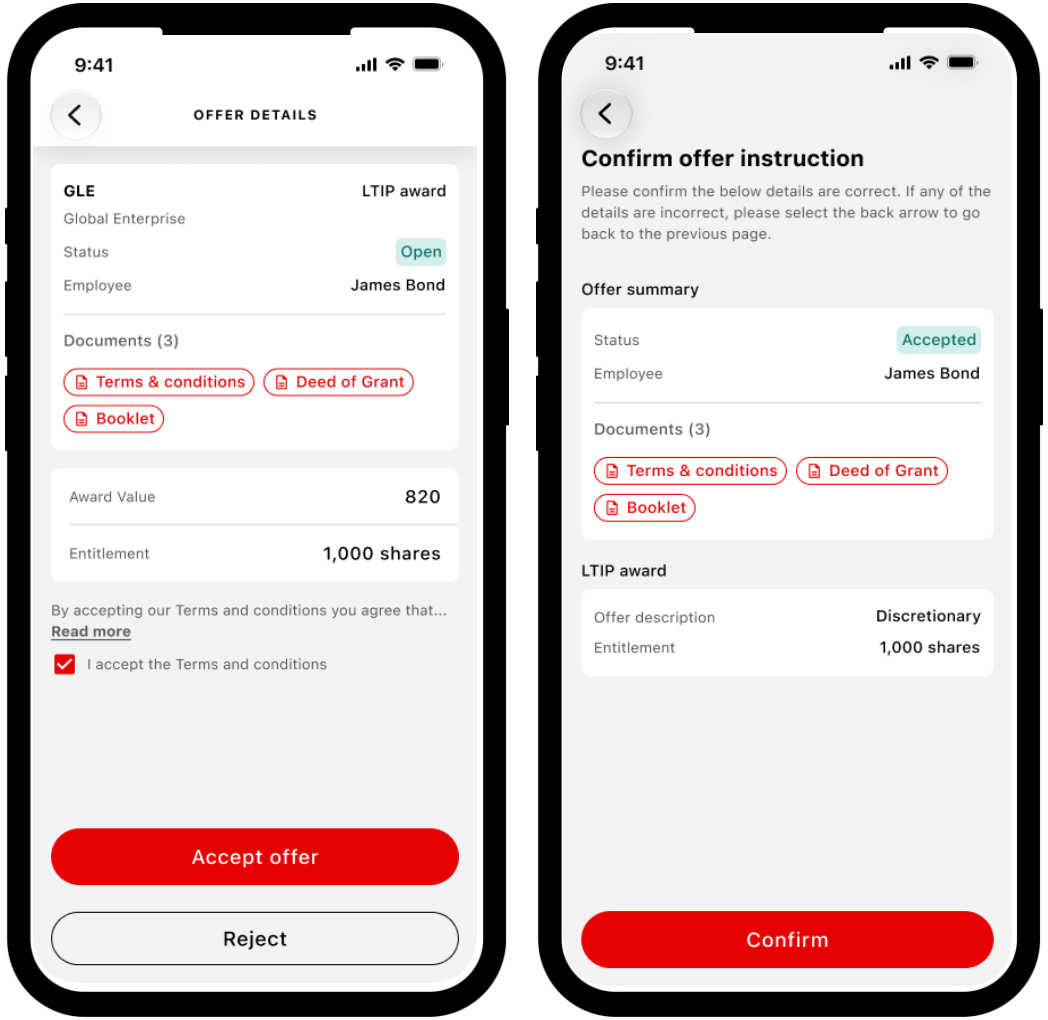
Here, you can:

- View key offer information
- Confirm your personal details
- Access all supporting documents
- Review and tick to accept Terms & Conditions
- Select **Accept offer** if you wish to take up the offer
    - Or **Reject** if you do not with to participate

After choosing **Accept** or **Reject**, you will see a confirmation screen.

Please carefully review the details. If everything is correct, tap **Confirm** to submit your choice.

Once submitted, you will see a confirmation screen confirming whether you have accepted or rejected the offer.



Exercise

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Enter Your Exercise Instructions

On the Exercise page, you can decide how many shares you want to convert into actual holdings for awards which are **Available now**.

Exercising: Using your right to buy shares at the agreed exercise price, turning your options into shares you own.

Understanding the Table

Each row in the table represents a different grant within your plan.

- **Plan**: The name of the plan
- **Grant description:** A brief description of the grant
- **Grant date:** When the award was issued to you
- **Expiry date:** The last day you can exercise this grant
- **Exercisable:** The number of shares currently available to exercise
- **Number to exercise:** Enter how many shares you want to exercise for each grant
- **Total exercise price:** This will auto-calculate based on the number of shares and their exercise price

Choose How You Want to Exercise

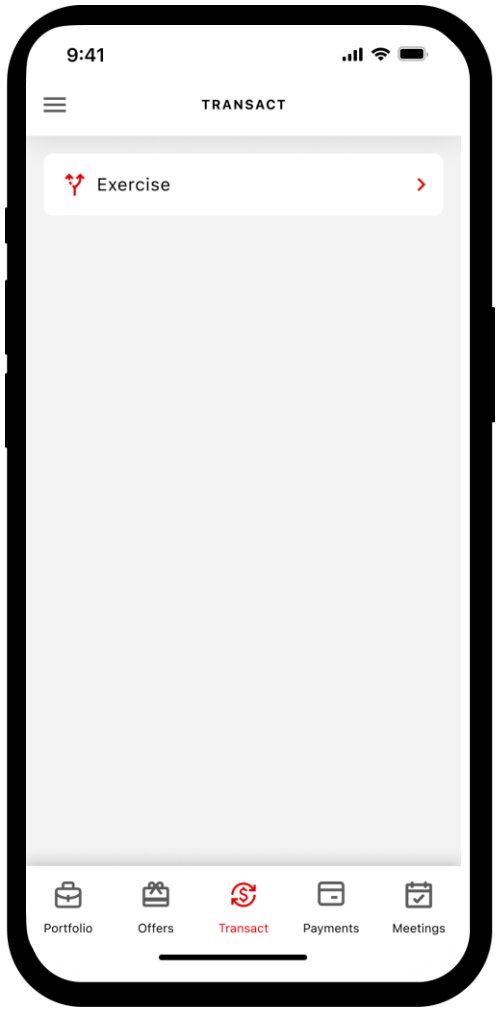
At the top of the table, choose:

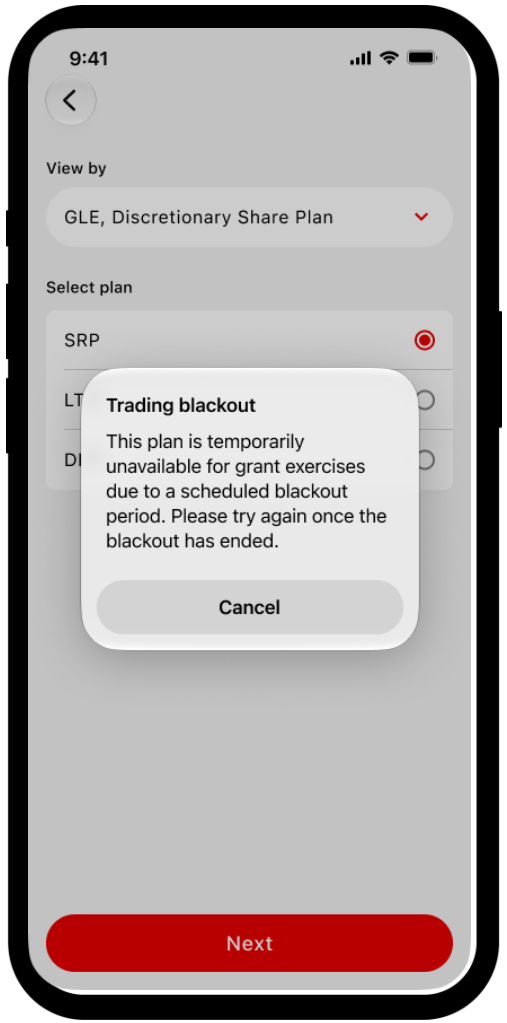
1. **Exercise all** – this will automatically populate all eligible shares across all grants
2. **Exercise number** – you can enter a specific number of shares to exercise in total

Exercising Your Vested Awards

To exercise your vested awards, go to the **Transact** tab and select **Exercise**.

See alerts if the plan is in trading blackout and exercise is not allowed



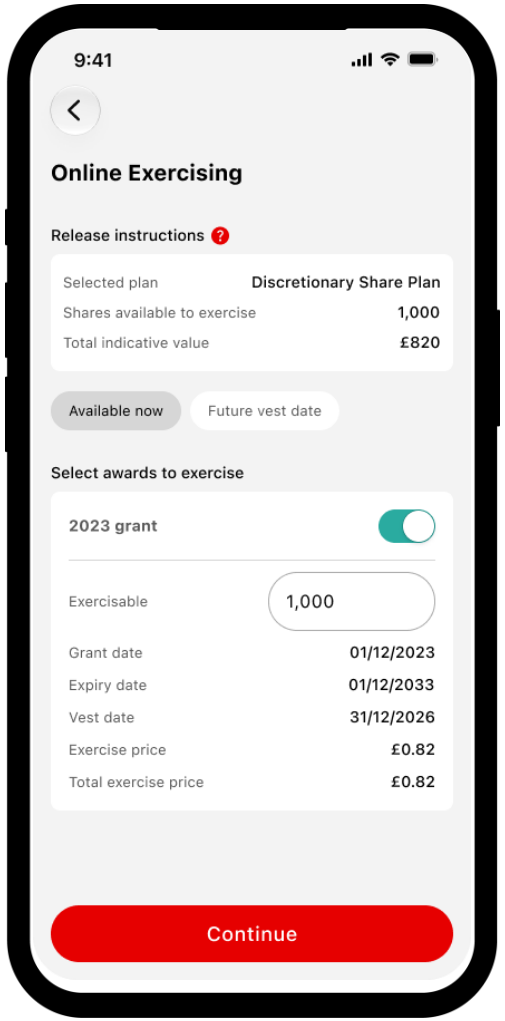


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Exercising Your Vested Awards

Here, you can:

- Select the plan you want to exercise from
- Choose whether to exercise **Available now** or at a **Future vest date** (if applicable)
- Select which grants you want to exercise
- Enter the number of awards you wish to exercise (within allowed limits)



Choose a Release Method

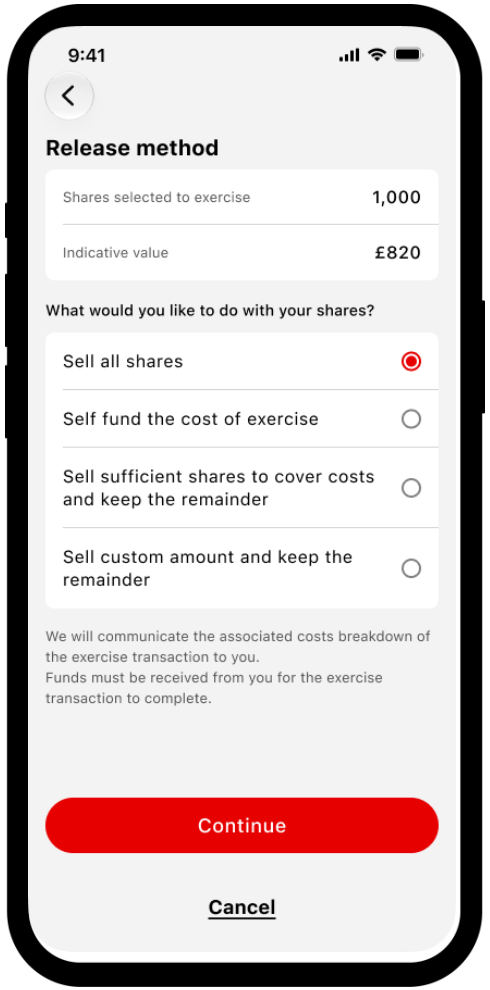
Once you've selected the number of shares you want to exercise, you'll be asked how you want to release your shares – this means deciding what happens to the shares once they're exercised.

You'll see a list of **Release methods**, including:

- **Sell all shares** – All exercised shares are sold immediately
- **Self-fund the cost of exercise** – You pay the cost upfront and keep all the shares
- **Sell sufficient shares to covers and keep the remainder** – Only enough shares are sold to pay for the exercise cost
- **Sell custom amount and keep the remainder** – You choose how many shares to sell, and keep the rest

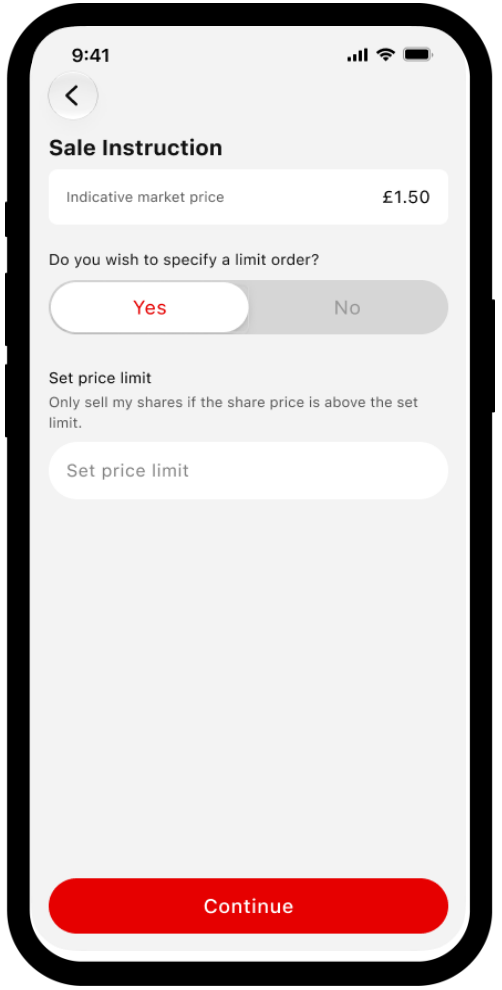
The next slides show what happens when you choose "Sell all shares"

Disclaimer: *The release method options available to you will depend on how your specific plan is set up. For example, one plan may offer all four options, while another may only offer two. Only the options relevant to your plan will appear on screen.*



Confirm Your Sales Instruction

Once you have selected the grants you want to exercise, please confirm your sale instruction.

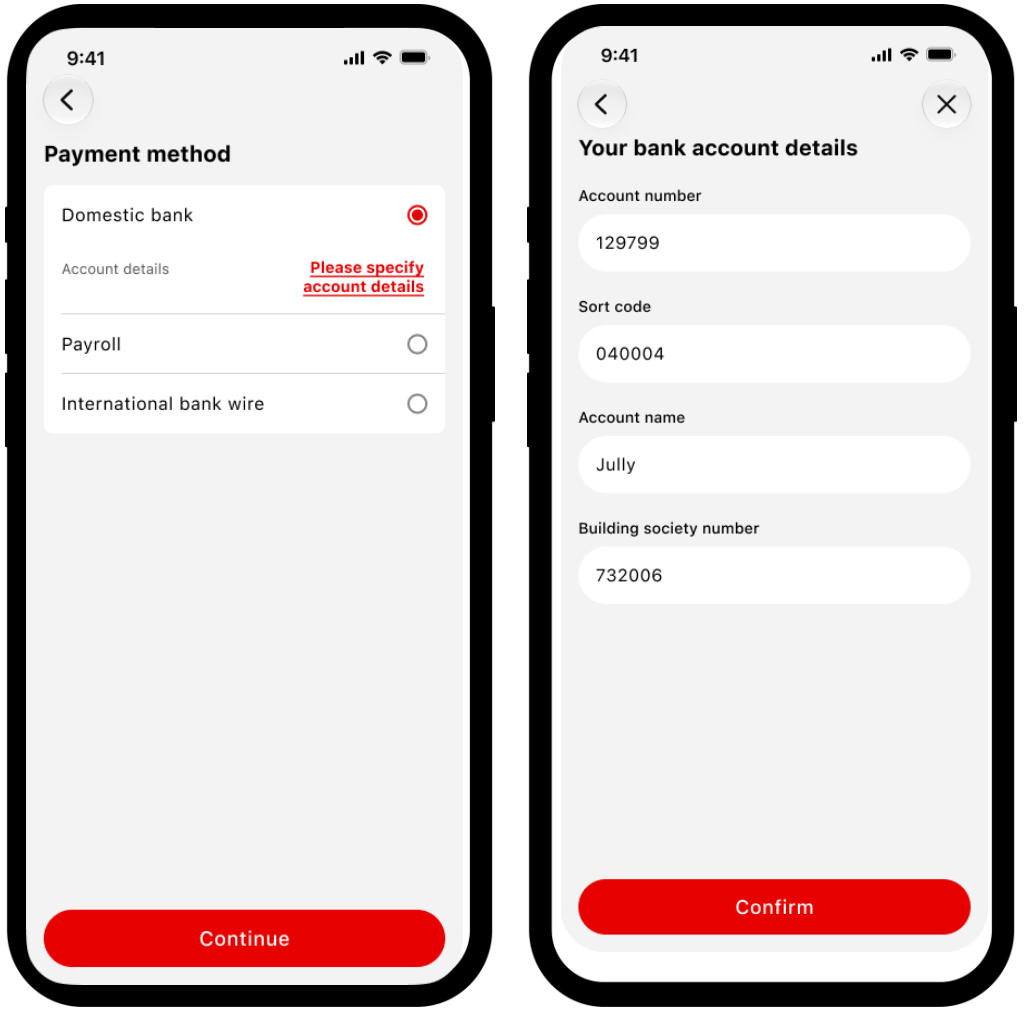


Confirm Your Payment Details

After selecting your plan and clicking **Exercise**, you may be prompted to review your bank details linked to the account. This ensures any proceeds (if applicable) are sent to the correct place.

If you need to update your payment details:

- Click the **link** provided in the message to go update them
- You'll be navigated away from this page – after making updates, return here to continue



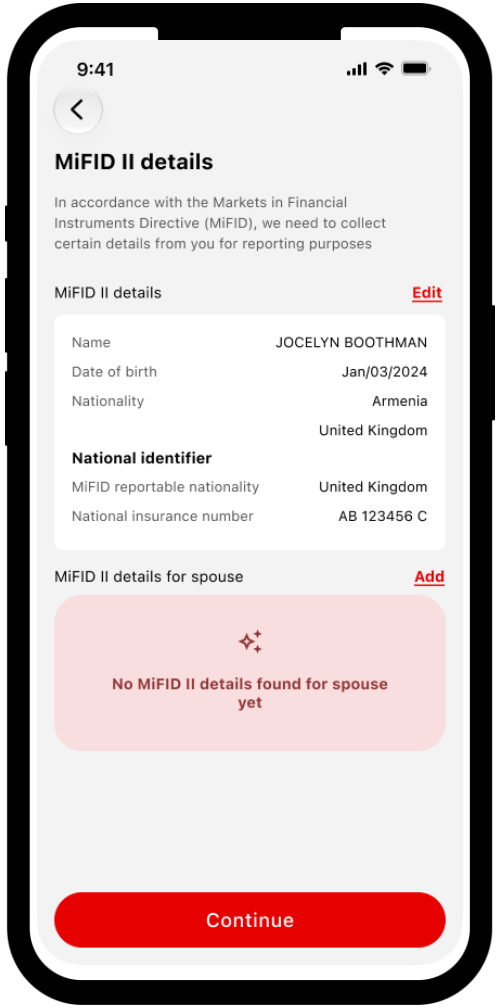
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Update MiFID II Details

Before you can proceed with your transaction, you may be asked to review or update your **MiFID II details**. This information is required under European regulation to ensure all financial transactions are correctly reported.

You'll see a screen like the one here prompting you to confirm your details. Please review the information shown. If any fields are blank or incorrect, select **edit** and complete required information.

Once all details are correct, click **Continue** to proceed with your transaction.



Review and Confirm Your Instruction

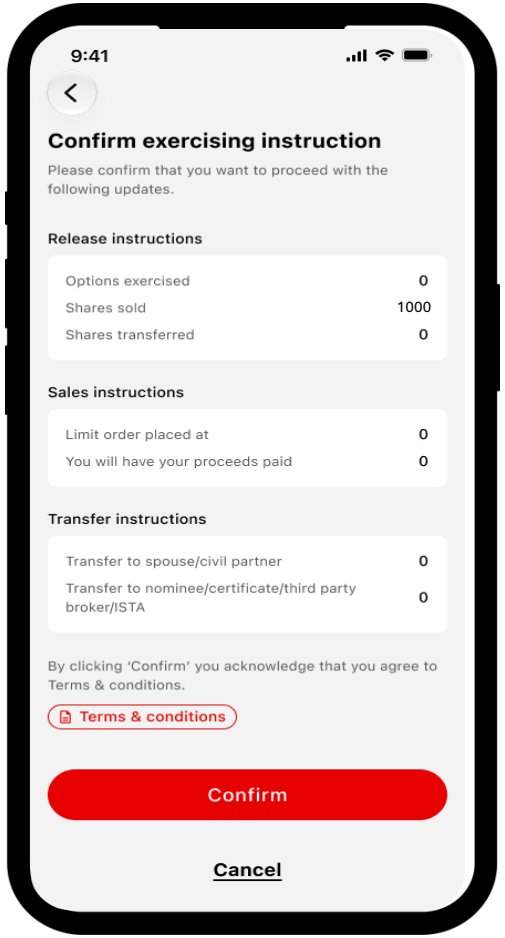
Before submitting your request, you'll be taken to the **confirmation screen**. This is your chance to review all of your instructions in one place to make sure everything's correct.

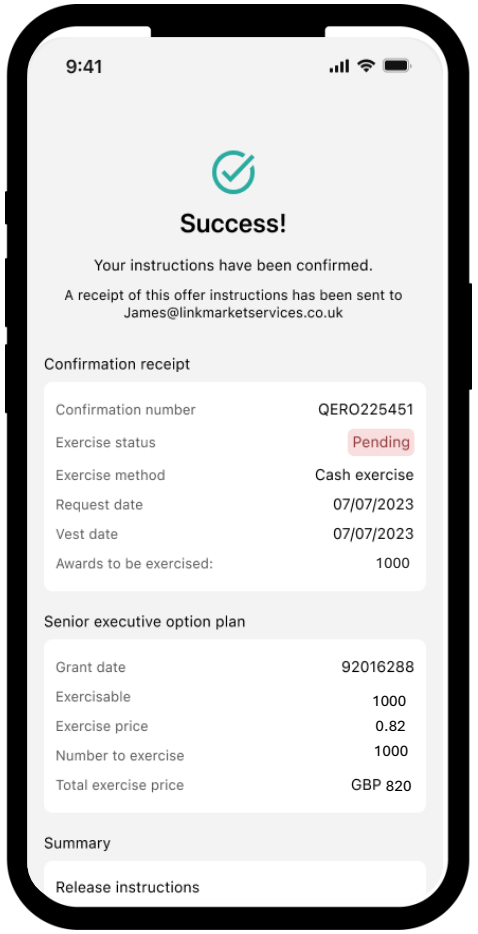
Check these details carefully, if any of these details are incorrect, click **Cancel** to go back and edit your instruction.

If the details are correct, before submitting, you must review and agree to the Terms & Conditions

Click **Confirm** to complete your request.

After submitting, you'll land on a receipt screen confirming your instruction was successfully placed. You can also download a copy for your record.





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